

Agenda

Trustee Meeting of the Salt Spring Island Fire Protection District

Meeting will be held as follows:

Date: May 16, 2016

Time: 7:00PM

Place: Lower Hall, Salt Spring Island United Church

1. Approval of Agenda
2. Board Minutes
 - 2.1 Receive and Accept the Minutes of the “Town Hall” meeting held 21 March 2016
 - 2.2 Received and Accept the Minutes of the meeting held 21 March 2016
 - 2.3 Receive and Accept the Minutes of the In-camera meeting held 21 March 2016
 - 2.4 Receive and Accept the Minutes of the meeting held 4 April 2016
 - 2.5 Receive and Accept the Minutes of the In-camera meeting held 4 April 2016
 - 2.6 Receive and Accept the Minutes of the meeting held 11 April 2016
 - 2.7 Receive and Accept the Minutes of the In-camera meeting held 11 April 2016
 - 2.8 Receive the Draft Minutes of the Annual General Meeting held 18 April 2016
 - 2.9 Receive and Accept the Minutes of the meeting held 18 April 2016
 - 2.10 Receive and Accept the Minutes of the meeting held 25 April 2016
 - 2.11 Receive and Accept the Minutes of the In-camera meeting held 25 April 2016
3. Committee Reports
 - 3.1 Facilities & Physical Plant
 - 3.1.1 No report
 - 3.2 Finance & Audit
 - 3.2.1 Receive the draft minutes of the Finance Committee meeting held 13 April 2016 (no recommendations)
 - 3.2.2 Receive the draft minutes of the Finance Committee meeting held 4 May 2016 (1 recommendation)
 - 3.2.2.01 Profit & Loss period ending 29 February 2016
 - 3.2.2.02 Profit & Loss period ending 31 March 2016
 - 3.3 Human Resources & Legal
 - 3.3.1 Receive the draft minutes of the Human Resources Committee meeting held 13 April 2016 (no recommendations)
 - 3.3.2 Receive the draft minutes of the Human Resources Committee In-camera meeting held 13 April 2016 (no recommendations)
 - 3.3.3 Receive the draft minutes of the Human Resources Committee meeting held 5 May 2016 (1 recommendation)
 - 3.3.4 Receive the draft minutes of the Human Resources Committee In-camera meeting held 5 May 2016 (2 recommendations)
 - 3.4 Marketing & Communications
 - 3.4.1 Receive the draft minutes of the Marketing & Communications Committee meeting held 28 April 2016 (1 recommendation)
 - 3.5 Occupational Health & Safety Committee
 - 3.5.1 Receive the draft minutes of the OH&S Committee meeting held 24 March 2016 (1 recommendation)

- 3.5.2 Receive the draft minutes of the OH&S Committee meeting held 28 April 2016 (3 recommendations)
 - 3.6 Strategic Planning & Policy Development
 - 3.6.1 Receive the draft minutes of the Strategic Planning & Policy Development Committee meeting held 11 April 2016 (2 recommendations)
- 4 Correspondence
 - 4.1 Correspondence (2016 May 06) Ron Hawkins
 - 4.2 Correspondence Office of the Fire Commissioner (Fire Service Level)
 - 4.3 Alberta Emergency Management Agency (2016 May 12) Fort McMurray
 - 4.4
- 5 Acting Fire Chief's Report
 - 5.1 Fire Chief's Report (March 2016)
 - 5.2 Fire Chief's Report (April 2016)
- 6 Salt Spring Firefighters' Association Report
 - 6.1 Association Report (May 11, 2016)
- 5 Old Business
 - 7.1 Fire Service Level Policy – no report
 - 7.2 Appointment of Members to Standing & Select Committees (OH&S, HR)
 - 7.3 Union clarification regarding staffing hours for each Fire Service Level (HR)
 - 7.4 Update regarding RFP Water Tender Apparatus (AC George)
 - 7.5 Indemnification Bylaw (HR)
 - 7.6 Petitions to be included within District (CAO Peat)
 - 7.7
- 8 New Business
 - 8.1 Proposed Freedom of Information & Protection of Privacy Policy (MC)
 - 8.2 Bullying & Harassment staff workshop (OH&S)
 - 8.3 Decontamination Chambers – infra-red saunas (OH&S)
 - 8.3.1 Background materials Firefighter cancer screening
 - 8.4 Extraction Washers (OH&S)
 - 8.5 Exclusion of harbour islands from District (SPPD)
 - 8.6 BC Emergency Health Services Agreement Addendum (21 April 2016)
 - 8.7 Staff Report – Deployment Guide for SSIFR Fire Personnel & Apparatus BC State of Emergency (AC George)
 - 8.8 Letter of Agreement 14 April 2016 – Backfilling (Chair Lee)
 - 8.9 SSI Fire/Rescue Foundation receivable
 - 8.10 Trustee vacations/availability
 - 8.11
- 9 Delegations
- 10 In-camera session to discuss Union Grievances, Human Resources matters and contracts
- 11 Adjournment