

# **Agenda**

## **Trustee Meeting of the Salt Spring Island Fire Protection District**

Meeting will be held as follows:

Date: March 21, 2016

Time: 7:00PM

Place: Lower Hall, Salt Spring Island United Church

1. Approval of Agenda
2. Board Minutes
  - 2.1 Receive and Accept the Minutes of the “Town Hall” meeting held 15 February 2016
  - 2.2 Received and Accept the Minutes of the meeting held 15 February 2016
  - 2.3 Receive and Accept the Minutes of the In-camera meeting held 15 February 2016
  - 2.4 Receive and Accept the Minutes of the In-camera meeting held 22 February 2016
3. Committee Reports
  - 3.1 Facilities & Physical Plant
    - 3.1.1 Receive the draft minutes of the Facilities & Physical Plant Committee meeting held 3 March 2016 (no recommendations)
    - 3.1.2 Receive the draft minutes of the Facilities 7 Physical Plant Committee In-camera meeting held 3 March 2016 (no recommendations)
  - 3.2 Finance & Audit
    - 3.2.1 Receive the draft minutes of the Finance Committee meeting held 2 March 2016 (no recommendations)
    - 3.2.2 Receive the draft minutes of the in-camera Finance Committee meeting held 2 March 2016 (no recommendations)
  - 3.3 Human Resources & Legal
    - 3.3.1 Receive the draft minutes of the Human Resources Committee meeting held 3 March 2016 (3 recommendations)
    - 3.3.2 Receive the draft minutes of the Human Resources Committee In-camera meeting held 3 march 2016 (4 recommendations)
    - 3.3.3 Receive the draft minutes of the Human Resources Committee meeting held 9 March 2016 (no recommendations)
    - 3.3.4 Receive the draft minutes of the Human Resources Committee In-camera meeting held 9 March 2016 (2 recommendations)
  - 3.4 Marketing & Communications
    - 3.4.1 Receive draft minutes of the Marketing & Communications Committee meeting held 17 March 2016
  - 3.5 Occupational Health & Safety Committee
    - 3.5.1 Receive the draft minutes of the OH&S Committee meeting held 28 January 2016
    - 3.5.2 Receive the draft minutes of the OH&S Committee meeting held 25 February 2016
  - 3.6 Strategic Planning & Policy Development

3.6.1 No report

- 4 Correspondence
  - 4.1 Correspondence (2016 0309) J. Callas (use of SSI Rod & Gun Club property)
  - 4.2 Correspondence (2016 0314) FIPPA 2015 Detailing of staff benefits
- 5 Acting Fire Chief's Report
  - 5.1 Fire Chief's Report (February 2016)
- 6 Salt Spring Firefighters' Association Report
  - 6.1 Association Report March 7, 2016 (February)
- 5 Old Business
  - 7.1 Update regarding amending meeting procedure bylaw Update regarding approval of Committees Terms of Reference
  - 7.2 Update signing officers on District accounts (CAO Peat)
  - 7.3 Update regarding Annual Appreciation Dinner (Trustee Hill)
  - 7.4 Fire Service Level Policy – no report
  - 7.5 Election Update & Appointment of Public Members to Standing Committees (CAO Peat)
- 8 New Business
  - 8.1 2015 Remuneration Summary & Payments to Vendors (CAO Peat)
  - 8.2 Open-burning Bylaw – OG Decision Flow Chart (Chief George)
  - 8.3 Union clarification regarding staffing hours for each Fire Service Level (HR)
  - 8.4 Update regarding RFP Water Tender Apparatus (Chief George)
  - 8.5 Indemnification Bylaw
- 9 Delegations
- 10 In-camera session to discuss Union Grievances, Human Resources matters and contracts
- 11 Adjournment