

**Agenda**  
**Trustee Meeting of the**  
**Salt Spring Island Fire Protection District**

Meeting will be held as follows:

Date: October 26, 2015

Time: 7:00PM

Place: Lower Hall, Salt Spring Island United Church

1. Adoption of Agenda
2. Introduction of Acting Fire Chief Arjuna George and Recording Secretary Sarah Shugar
3. Receive and Accept the Minutes of the “Town Hall” meeting held 21 September 2015  
Receive and Accept the Minutes of the meeting held 21 September 2015  
Receive and Accept Minutes of the special meeting held 13 October 2015  
Receive and Accept the Minutes of the In-camera meeting held 13 October 2015
4. Committee Reports
  - Facilities & Physical Plant
    - Receive the draft minutes of the Facilities & Physical Plant Committee meeting held 3 September 2015
  - Finance & Audit
  - Human Resources & Legal
  - Marketing & Communications
  - Strategic Planning & Policy Development
5. Correspondence
6. Acting Fire Chief's Report
  - Report for September 2015
7. Salt Spring Firefighters' Association Report
8. Old Business
  - District Boundaries
  - Open-burning Bylaw Committee proposed Bylaw No.125 (2015/08/12)
  - Update regarding Elections Procedures Policy
  - Update regarding document management systems
  - Update regarding amending meeting procedure bylaw

- Update status Administration Function Review report

9. New Business

- Discuss and consider approval of contract for recording secretary
- Meetings of standing committees
- 2016 Training in Paradise program (TIP)
- Proposed Bylaw No. 128, Fire Protection Taxation Bylaw 2016
- Proposed Bylaw No. 129, Vehicle Exhaust System Borrowing Bylaw

10. Delegations

11. Adjournment