

Minutes of the
Human Resources Committee Meeting
Salt Spring Island Fire Protection District

Meeting held: **09 June, 2015**

Trustees Room, Ganges Fire Hall

In attendance: Committee Members: Mitchell Forest, Derek Hill, Michele Severn
Trustees: Norbert Schlenker
Staff: Corporate Administration Officer (CAO) Andrew Peat

The meeting was called to order at 1:00pm by CAO Peat who asked for nominations for the position of Committee Chair. Committee Member Hill was nominated by Committee Member Severn, seconded by Committee Member Forest. There being no further nominations Committee Member Hill was declared elected as Committee Chair by acclamation.

Approval of Agenda

A proposed agenda was circulated to committee members prior to the meeting. **Motion** moved by Chair Hill that the agenda be adopted as circulated. Carried.

In-Camera meeting

Motion moved by Committee Member Hill seconded by Committee Member Severn that proposals received regarding the “Administrative Function Review” be considered in-camera. Carried. The meeting moved to an in-camera meeting at 1:04pm and arose from the in-camera meeting at 1:30pm.

Adjournment

There being no further business **motion** to adjourn moved by Chair Hill. Carried. The meeting adjourned at 1:30pm.

Derek Hill
Committee Chair

Andrew Peat
Corporate Administrator