

Minutes of the
Facilities and Physical Plant
Committee Meeting
Salt Spring Island Fire Protection District

Meeting held: **15 June, 2015**

Lower Hall, Salt Spring Island United Church

In attendance: Committee Members: Mitchell Forest, Michael Garside, Derek Hill

Regrets: Michael Schubart

Trustee: Linda Lee, Norbert Schlenker

Staff: Chief Tom Bremner, Corporate Administration Officer (CAO) Andrew Peat

9 residents

The meeting was called to order at 9:21pm by CAO Peat who asked for nominations for the position of Committee Chair. Committee Member Forest was nominated by Committee Member Hill. There being no further nominations Committee Member Forest was declared elected as Committee Chair by acclamation.

Approval of Agenda

A proposed agenda was circulated to committee members prior to the meeting. **Motion** that the agenda be accepted as proposed moved by Committee Member Hill seconded by Committee Member Garside. Carried.

New Business

Review of Committee's Terms of Reference

Proposed terms of reference were distributed prior to the meeting. (Copy attached to the original minutes.) After discussion it was agreed that the review of the committee's terms of reference be tabled to allow input from public volunteers to be appointed to the committee.

Draft a Policy Statement concerning for initiating and approval of capital project

CAO Peat commented that in researching other policy related matters he found that policies on-line for the City of Vancouver might be useful for committee members to use to prepare suitable policy statements for the District. CAO Peat to forward the website information to committee members.

Assembly Information on Brinkworthy Property Suitability for site of new fire hall

Assembly Information on Central Property Suitability for site of new fire hall

Committee Chair Forest commented that the Walker Resource Group report did not really address questions he has concerning the size and preferred location of a new fire hall. Committee member Hill advised that he has informally talked with FireWise Consulting about this matter and would report back to the committee after further discussions with them. Committee members agreed that it would be useful to have assembled all pertinent information (professional studies, cost estimates) to enable an objective evaluation of the suitability of the District's Brinkworthy and Central properties as possible sites for a new fire hall. **Motion** moved by Committee member Hill that it is the **recommendation** of the committee that staff be

tasked to assemble available information on the District's Brinkworthy and Central properties which would facilitate an evaluation as to suitability as the location of a new fire hall. Carried.

Desirability of installing a salt water dry hydrant in Ganges Harbour

Committee Chair Forest reported on concerns expressed to him about sufficiency of water flows to fight a major fire in the Ganges core and that a possible solution would be to consider installing a dry hydrant in Ganges Harbour. Reg Jefferd's report received at the regular meeting summarized his thoughts and results of his investigations. Chief Bremner commented that possible corrosion of equipment is a concern but that identifying a suitable location and getting necessary government approvals are also factors to consider. **Motion** moved by Committee member Hill that it is the **recommendation** of the committee that staff be tasked to investigate the desirability of installing a salt water dry hydrant in Ganges Harbour. Carried.

Adjournment

There being no further business **motion** to adjourn moved by Committee Member Garside. Carried. The meeting adjourned at 9:41pm.

Mitchell Forest
Committee Chair

Andrew Peat
Corporate Administrator