

Minutes of the
Finance Committee Meeting
Salt Spring Island Fire Protection District

Meeting held: **2 December 2015**
Training Room, Ganges Fire Hall

In attendance:

Committee Members: Norbert Schlenker (Chair), Andy Hildebrand; Ken Marr, Julia Lucich, Michael Craig

Staff Members: Acting Chief Arjuna George, Corporate Administrative Officer (CAO) Andrew Peat

Recording Secretary: Sarah Shugar

Others Present: 1 member of the public

The meeting was called to order at 3:30 p.m.

1. Approval of Agenda

A proposed agenda was circulated to members prior to the meeting.

The following items were presented for consideration:

Move item 3.2 Com Vida Payroll & Scheduling Software to the in camera meeting.

The following additional items were presented for consideration:

- 3.2 2016 Financial Committee Meeting Schedule
- 3.3 August 6, 2015 Financial Committee Minutes
- 3.4 Fire Hydrants

By general consent, the agenda was accepted as amended.

2. Correspondence - none

3. Old Business

3.1 30 November 2015 Financial Statements

The Financial Statements dated November 30, 2015 were presented for information.

By general consent, the Financial Committee agreed to recommend the Board direct CAO Peat to rename the SSIFR Fireman's Association Stipend line item to clearly define the item.

By general consent, the Financial Committee agreed to recommend the Board direct CAO Peat to look into the standing resolution regarding transfer to the CWR Reserve Fund.

Committee Member Marr left the meeting at 3:53 p.m. He returned to the meeting at 3:57 p.m.

3.2 Meeting Schedule

The regular meetings will be scheduled on the first Wednesday of each month at 2:00 p.m.

3.3 August 6, 2015 Financial Committee Minutes

The minutes of August 6, 2015 regular meeting were received, as circulated.

3.4 Fire Hydrants

An invoice from North Salt Spring Waterworks District regarding Fire Hydrants was presented for information.

Committee Chair Schlenker reported a letter was sent to North Salt Spring Waterworks District regarding the 2016 budget for fire hydrants.

By general consent, the Financial Committee agreed to direct Acting Chief George to look for invoices regarding fire hydrants.

5. In Camera Session

Motion to move to an in-camera session moved by Committee Member Lucich.
CARRIED

The meeting moved in camera at 4:07 p.m. The meeting reconvened at 5:00 p.m.

8. Rise and Report – none

9. Next Meeting

The next meeting of the Financial Committee is scheduled January 6, 2016, 2:00 p.m., at the Ganges Fire Hall Meeting Room.

9. Adjournment

There being no further business, motion to adjourn moved by Committee Member Schlenker.
CARRIED

The meeting adjourned at 5:00 p.m.

Norbert Schlenker
Committee Chair

Andrew Peat
Corporate Administrator

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