Minutes of the Trustee Meeting of
the Salt Spring Island Fire Protection District.

Meeting held: **April 28, 2014** following the AGM

In attendance: Trustees: B. Patterson (Chair) M. Severn, R. Chamney, R. Hannah, M. Garside, D. Lee, M. Schubart, Chief Bremner, Deputy Chief A. George, SSIFFA President E. Taylor, Corporate Administrator Nell Bushby, Financial Administrator S.Bradley and 23 residents.

Meeting called to order **9.09pm.**

Selection of Officers and Committee Members
Chairman Michael Schubart nominated Trustee Hannah, but Richard stated he was unable to accept the nomination.
Trustee Hannah nominated Trustee Schubart, Trustee Lee seconded the nomination and Michael was elected by acclamation.

Trustee Patterson then handed over the Chair's position to Trustee Schubart.

Standing Committees
Elections Trustee Garside and Trustee Severn.
Human Resources Trustee Lee, Trustee Chamney, Trustee Schubart.
Finance Trustee Hannah, Trustee Patterson, Trustee Schubart.

Select Committees
Community Input Trustee Hannah, Trustee Garside, Trustee Chamney.
The Committee Members were elected by acclamation and will elect their Chairs at their first Meeting.

Review minutes of the **March 17th 2014** monthly Trustee Meeting

Agreed by general consent to accept the minutes as read.

Matters arising from the Minutes
None

Committee Reports.
Human Resources At 9.33 pm **Moved** by Trustee Patterson "That the Trustees retire to an In Camera Meeting to accept the Minutes of a Human Resources' Meeting held April 7th 2014." The Trustees returned to the Meeting at 9.35pm. **Moved** by Trustee Lee, seconded by Trustee Patterson, "That the In Camera Minutes of April 7th be adopted." **CARRIED**

Correspondence.
Ross King
Victoria Mihalyl
These letters have been dealt with.

The Fire Chief's Report was presented by Chief Tom Bremner. (Attached to the original minutes) accepted by general consent.

Matters arising from the Fire Chief's report:
Hiring of new firefighters was referred to the HR Committee.
Acquisition of replacement apparatus was referred to staff, with the assistance of Trustee Chamney.

The Firefighter's Association Report was presented by SSIFFA President Eric Taylor,(attached to the original minutes) accepted by general consent.

Old Business none

New Business
Moved by Trustee Chamney, seconded by Trustee Patterson, "That the Business Signing Authorities are **Chief Bremner, Trustee Hannah, Trustee Garside and Trustee Lee. CARRIED**

Terms of Reference for Standing and Select Committees
Agreed by general consent to accept the existing Terms of Reference and bring forward revisions when necessary.

Future District Monthly Meeting Location.
Moved by Trustee Lee, seconded by Trustee Patterson, "That we have our monthly Meetings at Hall 1 in the Training Room, beginning at 7:00 pm. " CARRIED

Discussion of the process to obtain District information.
Various ideas were discussed, and it was agreed to table this and bring suggestions to the next Trustee Meeting.

It was also agreed to table the discussion of a 10 year plan to the next Trustee Meeting.

Motion to adjourn, moved by Trustee Patterson 10.10 pm

Next Meeting May 26 2014 at 7.00pm

Michael Schubart, Chair of Trustees

Nell Bushby, Corporate Administrator