Minutes of the Trustee Meeting of the Salt Spring Island Fire Protection District.

Meeting held: **January 20 2014**

In attendance: Trustees: B. Patterson (Chair) M. Garside, M.Gillies, R. Hannah D. Lee, M.Schubart, Chief Bremner, Deputy Chief A.George, SSIFFA President Eric Taylor, Corporate Administrator Nell Bushby, Financial Administrator S. Bradley
Excused R. Chamney,
15 residents,

Chairperson Patterson announced that for a trial time possibly for 3 or 4 Trustee Meetings the General Discussion time for public input will take place at the beginning of Trustee Meetings instead of the end.
He then called for any participants, but received no requests from the public.

Review Minutes of the **December 16th, 2013** monthly Trustee Meeting
Agreed by general consent to accept the Minutes as read.

Matters arising from the Minutes. **None**

Committee Reports
Finance None
Human Resources. Moved by Trustee Gillies, seconded by Trustee Lee
"That the Minutes of the In Camera Meeting be accepted and the recommendations be adopted." **CARRIED**
Moved by Trustee Gillies, seconded by Trustee Lee, "We advertise for the position of Corporate Administrator vacated by Nell Bushby. " **CARRIED**

Correspondence
Letter received from Darlene Steele.

After a discussion on receiving and reading correspondence at Trustee Meetings;
Moved by Trustee Schubart, seconded by Trustee Hannah, "That the Board not read correspondence at Meetings but make printed copies available to the Public." **CARRIED**
Trustee Gillies requested her negative vote be recorded.

The Fire Chief's Report
Agreed by general consent to accept the Fire Chief's Report.
(attached to the original Minutes)

Salt Spring Firefighter's Association Report
Agreed by general consent to accept the SSIFFA Report. (attached to the original Minutes)
Chairperson Patterson stated Eric Taylor had been re-elected as the SSIFFA President

Old Business
Trustee Gillies presented the Minutes from the Public Input Advisory Committee Meeting held January 13 2014.

Moved by Trustee Gillies, seconded by Trustee Garside, "That the Minutes of the Public Input Advisory Committee Meeting be accepted." **CARRIED**

Resolution #1 The formation of an advisory citizen's group to research and prioritize community concerns around the building of the new fire hall. Provide community input in the form of recommendations to Fire District monthly meeting.
Moved by Trustee Gillies, seconded by Trustee Hannah, "That Resolution # 1 be accepted." **CARRIED**

Resolution #2. The board should advertise for volunteers to participate in the Advisory Board.
Moved by Trustee Gillies, seconded by Trustee Lee, "That Resolution #2 be accepted".
CARRIED

Resolution #3 Volunteers will be requested to confirm they have no financial interest or conflict of interest in the construction of the new fire hall or in the disposition of the current building. Expertise in at least one of the following is preferred: Public Policy, Project Management, Public Administration, Social Media, Public Relations, Marketing, Construction, Town Planning, Fire Service Operations.
Moved by Trustee Gillies, seconded by Trustee Hannah, "That Resolution #3 be accepted**."** **CARRIED**

New Business
Chief Bremner requested participation of the Trustees with the management in a workshop to discuss operational items. The date to be set later.

Delegation
Ross King read his 2 letters dated December 19th. attached to the original Minutes.
Moved by Trustee Hannah; seconded by Trustee Gillies; "That we have Great Confidence in Chairperson Patterson." **CARRIED UNANIMOUSLY**

Moved by Trustee Schubart, seconded by Trustee Lee, "That the Annual General Meeting be held on April 28th 2014." **CARRIED**

Moved by Trustee Schubart, seconded by Trustee Gillies," The Trustee election dates be April 23rd and 26th 2014." **CARRIED**
Enquiries to be made for an Election Officer.

Corporate Administrator Nell Bushby will retire when a suitable replacement is approved by the Trustees.

Moved by Trustee Schubart to adjourn at 7.57 pm.

Next Meeting February 17, 2014 at 7.00 pm at the Library Room

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Bruce Patterson, Chair of Trustees **Nell Bushby, Corporate Administrator**