

Dec. 22.15 Jan. 28.16 Feb. 25.16	<p>The discussion will continue at the December meeting.</p> <p>No room for hot water tank</p> <p>Issue identified – there are no towels available at the fire halls for people, and no washing machine to wash dirty towels – if they were available. Discussion.</p> <p>Abe reported that WSBC requires a temperate water shower for decon. We don't have the space or water heater.</p> <p>Ken – The carcinogens after a structure fire require gross decon, and as soon as possible to go through a shower decon process. It is the departments' responsibility because it is a known hazard.</p> <p>Discussion – a post decon chamber – infra red sauna – is in use in some departments. Sweating removes the carcinogens from the skin. Comox Fire has 3 saunas, the crews go into the sauna for 10 minutes and ride a stationary bike. The cost of a sauna is approx. \$2500.00 and the bike approx. \$200.00.</p> <p>Ken discussed another option of partnering with the gym facilities on the Island, as they offer showers and infra-red saunas.</p> <p>A second shower can be installed at Hall 1, by moving the fridge out of the hallway and using the space for a shower stall in the female washroom. The addition of the shower would require an upgrade in the water heating system – possibly propane heater, as the current system supports one 9 minute shower only.</p>	Ken Akerman	March 2016	
Mar.24.16	<p>Ken will be getting cost pricing from plumbers and carpenters.</p> <p>Hall 3 may possibly be the best area to make a Decon Centre, as Hall 1 is older infrastructure.</p> <p>Ken is working on this and waiting for estimates for showers upgrades and washing machine facilities at both Hall 1 & 2</p> <p>Decon Chambers – Infrared saunas</p> <p>There is no room at Hall 1 for the sauna.</p> <p>Ken will look into a partnership with North End Fitness for rental usage and access.</p> <p>Mitch will discuss the plan with the Board. Using a public education plan for the community to bring awareness about the risk to fire fighters from particulate post smoke exposure.</p>	Ken Akerman	April 2016	
Dec. 22.15 Jan. 28.16 Feb. 25.16 Mar. 24.16	<p>Crews responding to a scene without communication.</p> <p>Chief George is working on an OG</p> <p>On going</p> <p>There have been two incidents to FR call with crew members responding without communications.</p> <p>A/Chief George is working on an OG</p> <p>CREST pagers will be available within the next 2 months; they will monitor radio communications, but will not broadcast. The system will be in place by 2018.</p> <p>Chief George is working on the OG that instructs responding firefighters that they require a form of communication with dispatch, before attending a scene on their own.</p>	A/Chief George A/Chief George A/C George	a.s.a.p. a.s.a.p.	(closed)
Feb. 25.16 Mar. 26.16	<p>EXPOSURE REPORTS – WSBC WEBSITE (Volunteer Involvement)</p> <p>Ken attended a safety conference and learned that many fire departments are tracking hazard exposures by encouraging their crews to complete an "Exposure Report" after incidents when they were exposed to a known hazard.</p> <p>On the WSBC website there is a report to complete post-exposure. This report becomes part of an employee file that documents exposures in case of a work place illness. WSBC also uses the information as a data base. A copy of the report is sent to SSIFR for stats and placed in the employees' personnel file.</p> <p>Discussion:</p> <p>How to educate the crews to use the system.</p> <ul style="list-style-type: none"> - Provide the information - Email after each incident to the members involved - Training on when and how to fill out the form <p>Annual testing for crews. What would the cost be to have crew members tested (i.e. x-rays, hearing)</p> <p>A/Chief George has put together a binder to hold the Exposure Reports. There is a draft OG for the "Exposure Report" completion.</p> <p>Ken will talk to all the members and discuss how to utilize the WSBC data base.</p>	A/Chief George Ken Akerman	April 2016	(closed)
Feb. 25.16 Mar. 24.16	<p>Andy suggested the committee name be changed to Environmental Occupational Health and Safety.</p> <p>The change would reflect the environment in our practice.</p> <p>Ken – We can discuss this at the March meeting. It will give everyone the opportunity to consider what the "environmental" actually refers to.</p> <p>Mitch asked if other fire departments work under the name Occupational Health and Safety (OH&S).</p> <p>Committee members voted to keep the names as Occupational Health and Safety.</p>	all members	March 2016	(closed)

Feb. 25.16 Mar.24.16	<p>Abe is scheduled to take the "Violence in the Workplace" course on Monday, Feb. 29th, in Nanaimo</p> <p>Abe's course was changed to Ergonomics. He reported:</p> <ol style="list-style-type: none"> 1. Focus is to reduce the risk of aches, pains and strains in the workplace. 2. Near Miss Forms are completed and then reviewed at the Safety Committee. Suggestions are made for changes required in the workplace and/or staff education. 3. Discomfort Survey. A survey is sent out to the membership. It is a simple survey, anonymous and not mandatory. It is a snapshot of the workplace (page 189 in the Ergonomic manual). Results of the survey will help to define how to readjust equipment etc., to improve working conditions. Abe will draft a survey for A/C George to review. 4. Risk Assessment. This rates the work process/exposures on a scale of 1-10. 5. There are power points and videos available to help with the education process of the membership. <p>Recommendation from the committee members – We consult with the SSIFFA Fitness Committee for training membership on proper ergonomics. The training will be combined with; information on Hazard Exposures, Near Miss Form completion, and the Discomfort Survey. This will be on a Tuesday night instead of FR. A/C George will discuss this with Assistant Chief Holmes, and plan for the first Tuesday in May.</p>	Abe Hohn		
		A/C George Committee Members	April 2016	
Feb. 25.16 Mar. 24.16	<p>Recording Secretary No appointment for recording secretary. The possibility of filling the position with the recording secretary for the Board of Trustees will be investigated.</p> <p>Sarah S. has agreed to record the minutes for the Safety Committee. The meeting time will be moved to 1730.</p>	Andrew Peat	a.s.a.p.	(closed)
	NEW BUSINESS	Action	To be completed by	Item #
Mar. 24.16	<p>Discussion between the committee members in regards to annual health checks for fire fighters.</p> <p>Discussion from the FR course at the beginning of March, a request was made to serve only healthy snacks and food.</p>	discussion		(closed)
Mar. 24.16	<p>Hall Inspections – April Hall 1 – Abe and Ken Hall 2 – A/Chief George and Mitch Hall 3 – Dom and Nancy</p>	Committee Members	April 2016	
Mar. 24.16	<p>Safety suggestion from the Tender Shuttle practice:</p> <ul style="list-style-type: none"> - Traffic people use the wands to direct traffic at night. - People directing traffic must not stand in front of headlights – they "disappear" when drivers are approaching them. 			
	ACCIDENT AND INCIDENT REPORTS			
Feb. 25.16	<p>Incident #2016-02-06-07 (Near Miss) E201 at Hall 3. The brakes seized. The tires were turned towards the side of the bay door. When the truck lurched forward, the vehicle hit the side of the bay door. The brakes can seize on the vehicles, because they do not move every day, and when the trucks are parked the brakes may be wet. Rust forms on the brakes. Work will be done on the brakes to prevent a reoccurrence. PREVENTABLE</p> <p>Incident #2016-02-13-08 (Near Miss) T303 at Hall 3. The exhaust hose caught on the mop bucket. Lines for the flow path of the exhaust hose will be marked on the floor to prevent items from being placed in the area. PREVENTABLE</p>	K. Akerman	a.s.a.p.	(closed)
		K. Akerman	a.s.a.p.	

Mar. 24.16	Incident #2016-02-06-10 (Near Miss) Feb. 16 – Live Fire May Day called. Requires an investigation. To be completed by Abe and Nancy Abe and Nancy requested an extension until the April meeting to finish the investigation.	Abe Hohn Nancy Pursell	March 2016	(closed)
Mar. 24.16	Incident #2016-03-08-12 (Near Miss) Miscommunication – Engine 204 – for awareness Tabled until April meeting.		April 2016	
Mar. 24.16	Incident #2016-03-17- (Injury) Thumb injury – while uncoupling a hose. No time loss. Preventable – use appropriate tool if the hose couplings are too tight.		April 2016	

ACCIDENT AND INCIDENT REPORTS

Report #	Near Miss	Injury	Preventable
2015-10-31-02		1 (no medical treatment required)	yes
2015-10-31-02A	n/a	n/a	yes
2015-10-31-03	1		yes
2015-11-05-04		1 (no medical treatment required)	yes
2016-01-03-05		<i>to be reviewed in February/March</i>	
2015-11-17-06	1	n/a	yes
2016-02-06-07	1	n/a	yes
2016-02-13-08	1	n/a	yes
2016-02-19-09	1	n/a	yes
2016-02-06-10	1	n/a	under investigation
2016- - -11			
2016-03-08-12	1	to be reviewed in April	

2016 Meetings will be held on the 4th Thursday every month.

Motion to adjourn the meeting at 2050

Lt. Ken Akerman, Co-Chair

Mitch Forest, Co-Chair